

<b>Department:</b>	<b>Health</b>	<b>Approval Date:</b> 5/27/2014	<b>Policy Number:</b> 1020
<b>Regulation Number:</b> 1302.41(b)(1); 1303.22(a)(1)-(4)	<b>Regulation Topic:</b> Authorization for Obtaining Medical Information via Local & State Data Systems	<b>Policy Title:</b> Health Information Exchange Consent Form Utilization	05/08/19

**Policy:**

The “Health Information Exchange” (HIE) (Form 1020) must be completed with each family:

- At the time of initial intake into Early Head Start and / or Head Start
- When a child transitions from Early Head Start to Head Start.
- During re-enrollment for returning students.
- For newborns after the two-week postpartum visit.