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| Department: Health | Approval Date: 5/27/2014 | Policy Number: 1070 |
| Regulation Number: 1302.42; 1302.44 | Regulation Title: Universal Forms-Recordkeeping | Policy Title: Universal Forms for Health and Nutrition |

Policy:

In conjunction with the intake of new children and review and update process for returning children all MARC direct service providers, should follow the requirements for health services recordkeeping to include the use of the MARC Health History and Nutrition module, 'MARC Dental Examination Report' (Form 1085) and 'MARC Child Health Record' (Form 1090).

The Intake team and direct service providers will only use the MARC Health History and Nutrition Assessment form when their computer system is down and/or when program does not have computer capability for the on-line Health History and Nutrition Assessment.