

<b>Department:</b>	<b>ERSEA</b>	<b>Approval Date:</b>	<b>5/27/2014</b>	<b>Policy Number:</b>	<b>5050</b>
<b>Regulation Number:</b>	<b>1302.14(a)(1)</b>	<b>Regulation Topic:</b>	<b>Selection Process</b>	<b>Policy Title:</b>	<b>Selection Criteria (Form 5050)</b>

**Policy:**

In addition to adherence to the above regulations, designated staff of MAHS programs must complete the “Selection Criteria” (Form 5050) available on-line as part of the ChildPlus® application or completed off-line and then uploaded into the ChildPlus® database on all applicants. Once completed, Form 5050 must be included with the participant’s file and maintained per MAHS defined parameters for retention of records and are subject to random audit by MAHS staff.