



Department: ERSEA	Approval Date: 5/27/2014	Policy Number: 5120
Regulation Number: 1302.14(a)(4)(c)	Regulation Topic: Recruitment of Children	Policy Title: Wait List

Policy:

At the beginning of each enrollment year MAHS programs must develop a waitlist and actively maintain the list throughout the program year. The waitlist is to include a ranking of the children according to the grantee’s selection criteria to ensure that eligible children enter the program as vacancies occur. At no time will a potentially eligible family be denied the opportunity to complete an application. The waitlist must be maintained and is subject to random audit by MAHS staff.