

**MAHS ERSEA Site Visit Form**

**Site:**

**Date:**

**Present:**

<b>Scope of Work</b>	<b>Reports</b>	<b>Notes</b>
<b>Funded Enrollment</b>	<b>2001</b>	
<b>Slots w/in 30 days</b>	<b>2210</b>	
<b>10% Waitlist Recruitment Accepted</b>	<b>2025 Plans/Logs 2125</b>	<b>Have one? Updated Recruitment Flyers? Involve all staff in efforts. Where are the efforts documented? Have waitlist letters been sent?</b>
<b>Attendance</b>	<b>2330 2335 2336</b>	<b>Is there a plan for Chronic Absences? Where is it documented?</b>
<b>Policies and Procedures</b>	<b>Individual Programs- Shared Drive</b>	
<b>Transitions</b> <ul style="list-style-type: none"> <li>• Transfers</li> <li>• 2 ½ yr transitions.</li> </ul>	<b>2030</b>	

<b>Follow up needed</b>	<b>Date</b>	<b>Notes/ Next Steps</b>