Supervisor Walk-Through Observation Tool

Site/Classroom: _____ Observer: _____

Teaching Staff: _____ Date: _____

Elements of Daily Routine Observed:

Meal Health Routine Gross Motor Play Large Group Time Small Group Time Child-Initiated Activity

	Indicators	Yes	No	*N/O	Comments and/or Examples
Environment	The classroom is clean and organized. There is a lack of clutter.				
	Toys and materials are accessible, in ample supply and appropriate for the age group.				
	Infant rooms include spaces for eating, sleeping, diapering, playing, and moving.				
	Areas/centers are available in toddler/ preschool rooms. All are open daily.				
Daily Routine	Daily schedules are posted and generally followed (pictorial schedule for children).				
	Children are engaged in activities. There is very little time wasted with waiting.				
	Teachers are prepared. Learning materials are ready and accessible to children.				
	Transitions are brief and efficient. There are learning opportunities within them.				
Behavior Guidance	Rules and expectations are clear, consistent, and stated in a positive manner.				
	Teachers monitor the classroom and redirect inappropriate behaviors.				
	Teachers validate feelings and facilitate social problem-solving with children.				
	Teachers affirm children's positive, pro-social behavior.				
Interactions	Teachers and children appear to share warm, supportive relationships.				
	Teachers seem sensitive to the social and academic needs of individual children.				
	Teachers actively listen and encourage children to express ideas and perspectives.				
	Teachers ask open-ended questions and follow-up questions to encourage thinking.				

	Indicators	Yes	No	*N/O	Comments and/or Examples
Learning Experiences	Current lesson plans are posted and generally followed.				
	A range of auditory, visual, and movement experiences are provided.				
	Children are involved in classroom tasks. There are enough jobs for all children.				
	There are activities to promote language and literacy development such as frequent conversation, introduction of vocabulary, stories and rhymes, meaningful writing.	List examples of the learning experiences observed:			
	There are activities to promote creativity such as process-oriented drawing and painting, modeling and construction, dramatic play, music and movement.				
	There are activities to promote math and science such as quantifying, classifying, exploring cause and effect, investigating physical objects and the natural world.				
Safety/Supervision	The indoor and outdoor spaces appear to be free of safety hazards.				
	Equipment and furniture appear to be in good repair.				
	Teachers position themselves to actively supervise all children.				
	"On the CASE" protocol is followed when transitioning children between spaces.				
Health/Nutrition	Health and nutrition routines are included on the posted daily schedule.				
	Hands are washed upon arrival, after toileting and diapering, before and after food preparation and eating, after outside play, and before and after sensory play.				
	Meals and snacks are served family style. Children help prepare and clean up. Teachers sit, serve, and eat with children. Pleasant mealtime conversations occur.				
	Toothbrushing occurs daily in association with a meal or snack.				
	Children are provided opportunities for physical activity and rest, as appropriate.				

*Not Observed (Not every Indicator will be observed on every visit.