Department: Human Resources	Approval Date: 5/11/2015	Policy Number: 8090
Regulation Number: **CFOC 3.4.1.1**	**Regulation Title:** **Environmental Toxins**	**Policy Title:** **No Smoking Policy**

Policy:

Smoking is not permitted in the MARC Administration office except at designated smoking locations outside of the building. Smoking will not be permitted in any of the MARC Head Start and Early Head Start childcare facilities or socialization sites nor on the grounds of these facilities unless the facility has a designated and approved smoking area located outside of the building at a suitable distance away from exits and entrances used by children. Smoking will not be permitted by staff during the conducting of a home visit either in the home or on the premises.