Department: Human Resources	Approval Date: 5/9/2017	Policy Number: 8700
Regulation Number: 1302.91(e)(7)	Regulation Title: Staff Qualifications	Policy Title: Qualification Requirements for Family Service Workers

Policy:

All family service workers in direct service provider programs must meet one of the following requirements listed below:

- Have an associate, baccalaureate, or master's degree in social work, human services, family services, or counseling;
- Have an associate, baccalaureate, or master's degree in a related field, with 12 hours of coursework in social work, human services, family services, or counseling; or,
- Have a credential or certification in social work, human services, family services, or counseling.

For family service workers currently employed in programs who do not have one of the qualification requirements listed above, they must complete the Family Development Credential within 18 months of enrollment in the credentialing program.

Supporting documents must be provided to MARC Head Start Quality Assurance Coordinator, Organizational Development Manager or other requesting MARC Head Start staff.