Department: Human Resources	Approval Date: 5/9/2017	Policy Number: 8800
Regulation Number: **1302.91(e)(7)**	**Regulation Topic:** **Staff Qualifications**	**Policy Title:** **Requirements for Family Service Workers Below Minimum Qualifications**

Policy:

In the event that a direct service provider has attempted unsuccessfully to recruit an individual who has the qualifications for family service workers, the provider must document that the individual(s) hired were the most qualified applicants from those available. Supporting documentation must be maintained according to the corresponding procedure for this policy.

Reviewed: 8/13/25