Department: Transportation	Approval Date: 5/27/2014	Policy Number: 9500
Regulation Number: 1303.72(a)(3); ACF-IM-HS-14-04	Regulation Topic: Bus Attendance	Policy Title: Bus Attendance Policy

Policy:

To ensure no child is left alone or unsupervised during transportation and that all children are accounted for during emergency situations, direct service providers shall develop a system for documenting attendance of bus riders. This system shall be maintained on file and is subject to random audit by MARC Head Start staff.

Reviewed: 8/13/25