Environmental Health and Safety Monitoring Guide Subset 3500

Monitoring Process	Monitoring Tool(s) or Reports	Timeline	Responsible Staff
All direct service providers monitor on a daily basis all environments visited by children per MARC HS Policy 9060	Determined by Tier 3	Daily	Tier 3 Staff
	Determined by Tier 1 & Tier 2		Tier 1 & Tier 2 Staff
All direct service providers *have a system to monitor & follow up to ensure correction* of all environments visited by children per MARC HS Policy 9030	MARC HS Form 9030	Within the first 30 days and mid-year (by the end of February)	Tier 3 Staff
	MARC HS Form 9030		MARC HS QA Staff
All direct service providers *have a system to monitor & follow up to ensure correction* to ensure elements of On the CASE is implemented in every classroom	Determined by Tier 3	Within the first 30 days and quarterly thereafter	Tier 3 Staff
	Determined by MARC HS and Tier 1 & Tier 2		MARC HS QA Staff and Tier 1 & Tier 2

Key: Blue - Tier 3 / Gray - Tier 1/Tier 2

Reviewed: 8/13/25