Department: Education	Approval Date: Policy Approved 3/14/2022	Procedure Number: 4060
Regulation Number: 1302.34(b)(3) 1302.34(b)(7)	Regulation Topic: Education and Child Development	Procedure Title: Parent Conferences and Home Visits

Procedures:

In support of parent conferences and home visits required with MARC Head Start Policy 4060, MARC Head Start staff will:

- Share information about parent conferences and home visits with direct service providers and support implementation.
- Review direct service providers' policies and procedures related to parent conferences and home visits and provide feedback.
- Coordinate or monitor completion of parent conferences and home visits.
- Complete, coordinate, or monitor entry of parent conference and home visit information into ChildPlus following the *MARC Guidelines for Entering Parent Conferences/Home Visits in ChildPlus* (Form 4060a).

Adherence to the above regulations and this policy is subject to random monitoring by MARC Head Start staff.

Effective Date: July 1, 2022